

## Department of Foreign Affairs and Trade

### Agenda

Date: 8 April 2011

**Subject:** Australia Network: Tender Evaluation Board (TEB) meeting 2

**Time** 10.30am – 12.30pm

**Venue** Banksia Room, C5

**Present:** Pamela Fayle (Chair)  
Peter Docwra (PM&C)  
Greg Cox (DBCDE)  
David Yarra (Finance)  
Brenton Thomas (Treasury)

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Margaret Adamson (DFAT Secretariat Chair)  
Rodney Middleton (DFAT Secretariat)  
Dominica Dzwonek (DFAT Secretariat)  
Guy O'Brien (DFAT legal)  
Beth Lee (DFAT legal)  
Mick Farmer (DFAT Secretariat) – (Attendance TBC)

#### Apologies:

1. **Apologies and welcome**
  - 1.1. Chair's welcome
  - 1.2. Probit disclosures
2. **Discuss legal compliance report – led by Minter Ellison**
3. **Discuss individual ratings for each tender for technical, functional and operational merit.**
4. **Jointly agree a TEB assessment for each tender against each relevant evaluation criterion, taking into account an assessment of any risks identified as part of the evaluation of the corresponding criterion.**
5. **Discuss whether, at this stage, any tender submission will be eliminated due to lack of competitiveness**
6. **Subject to completion of technical, functional, operational evaluation, TEB members to receive tender submission information pertaining to price and other financial information for initial evaluation in the period between TEB Meeting 2 and TEB Meeting 3.**