

Cox, Greg

From: Cox, Greg
 Sent: Monday, 18 April 2011 2:46 PM
 To: 'Margaret.Adamson@dfat.gov.au'; brenton.thomas@treasury.gov.au;
 David.Yarra@finance.gov.au; Peter.Docwra@pmc.gov.au
 Cc: Dominica.Dzwonek@dfat.gov.au; Guy.O'Brien@dfat.gov.au;
 Rodney.Middleton@dfat.gov.au; [redacted] s22
 Lesley.Stevenson@dfat.gov.au
 Subject: RE: Meeting between DFAT Steering Committee and AN RFT Tender Evaluation Board
 [SEC=IN-CONFIDENCE:COMMERCIAL]

Security Classification:
 COMMERCIAL-IN-CONFIDENCE

I can make myself available at 2.30.

-----Original Message-----

From: Margaret.Adamson@dfat.gov.au [mailto:Margaret.Adamson@dfat.gov.au]
 Sent: Monday, 18 April 2011 1:01 PM
 To: brenton.thomas@treasury.gov.au; David.Yarra@finance.gov.au; Cox, Greg;
 Peter.Docwra@pmc.gov.au
 Cc: Dominica.Dzwonek@dfat.gov.au; Guy.O'Brien@dfat.gov.au; Rodney.Middleton@dfat.gov.au;
 [redacted] s22 Lesley.Stevenson@dfat.gov.au
 Subject: Meeting between DFAT Steering Committee and AN RFT Tender Evaluation Board
 [SEC=IN-CONFIDENCE:COMMERCIAL]

Dear TEB members,

TEB Chair Pamela Fayle wishes to schedule a meeting of the TEB with the DFAT Steering Committee. The purpose of the meeting would be in line with the governance arrangements agreed in the AN RFT Probity Plan, whereby the Steering Committee "will act in an advisory role to provide departmental policy input, guidance and assurance to the TEB during the evaluation process and in preparation of the evaluation report". The Probity Adviser and Legal Adviser have both endorsed the meeting, and will participate.

Timing is the problem. The Chair of the Steering Committee, [redacted] s22 is unavailable on 21 April, which is the only day this week Pam can travel to Canberra. A phone hook-up with Pam is therefore proposed for Wednesday 20 April at 2.30pm.

Can you please indicate your availability - to attend in person or by phone?

Margaret Adamson
 Assistant Secretary
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